

CMC ELECTRONIC SITE FORM TEMPLATE FOR NWT DATA

Data Format:

BN=
NAM=
OWN=
RN=
PN=
PRO=
LOC=
TER=
LEGAL=
MR=
JUR=
LAT=
LNG=
LAT/LNG DET=
MGRS=
MGRS DET=
UTM=
UTM DET=
AIR=
EL(ASL)=
EL(ASL) DET=
EL(LOC)=
EL(LOC) DET=
SIZ=
CON=
TYC=
TY=
FE=
CU=
PER=
DAT=
RES=
OD=
COL=
PRE=
UPRE=
RE=
SUPPL=
/

PRINCE OF WALES NORTHERN HERITAGE CENTRE

	Description
BN	Borden Number. Indicate Borden if known (in the case of a revisit, for example). Leave blank for new sites.
NAM	Site Name. List any name(s) attributed by researcher.
OWN	Land Owner. i.e.: Inuvialuit; Gwich'in, Sahtu, Municipality, Nahanni National Park etc. Indicate if site is on settlement land or in a national park.
RN	Reporter Number. List any temporary number assigned in the field and used in fieldnotes.
PN	Permit Number. List your NWT permit or Parks Canada permit here.
PRO	Project Name.
LOC	Location. Enter a complete descriptive, textual description of geographical location.
TER	Territory. Use the form "NWT".
LEGAL	Legal Description: A coded reference to the area in which a site occurs as surveyed for Land Title Registration (Archaeology). Units and practices vary by province and territory.
MR	Map Reference. Indicate full NTS map reference (i.e. 106M/2).
JUR	Jurisdiction. Check one of: territorial; federal ; federal - PARKSCAN
LAT	Latitude. Provide in degrees, minutes and seconds or in decimal degrees format.
LNG	Longitude. Provide in degrees, minutes and seconds or in decimal degrees format.
LAT/LNG DET	Lat/Lng Determination method. Indicate Datum used (i.e.: NAD 83;NAD 27;WGS 84).
MGRS	Military Grid Reference System coordinates. i.e.: 12WEF E1234 N5678.
MGRS DET	Indicate Datum used.
UTM	Universal Transversal Mercator. Indicate UTM coordinates in Civilian UTM in the following format: E123456 N1234567.
UTM DET	Determination Method: Indicate Datum used and UTM Zone; i.e.: NAD 83, Zone 12
AIR	Air Photo reference
EL (ASL)	Elevation. Submit in meters or feet.
EL (ASL) DET	Method of Determination: i.e. estimated from map, altometer, hand level, etc.
EL (LOC)	Submit in meters or feet and indicate local reference point (i.e. above river level, etc.)
EL (LOC) DET	Method of Determination: i.e. estimated from map, altometer, hand level, etc.
SIZ	Size. Provide metric or imperial measurements of size and/or orientation of site (i.e: 40 m. N-S)
CON	Condition. List disturbance factors or give brief description; i.e.: erosion; disturbed by ATV traffic; looted, destroyed, etc.
TYC	Site Type Class. Choose one or combination of: prehistoric; indigenous historic; historic; contemporary; undetermined
TY	Site Type. Any type attributed by researcher: i.e.: fishing campsite, caribou hunting campsite, quarry, lithic workshop, caribou drive, burial, etc.

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FE	Features. Any feature identified by researcher: i.e.: tent ring, weir, cache, house, trap, drive lane, grave, etc.
CU	Culture. List all cultural affiliations: i.e.: ASTt; Athapaskan; Chipewyan; Caribou Inuit; Dene; Dogrib; Gwich'in; Inuvialuit; Shield Archaic; Slavey; Talttheilei; Talttheilei (early), Thule
PER	Period. List relative dates: i.e.: 18th century, 19th century.
DAT	Scientific Dates. For C14 dates. List normalized age and lab number (i.e.: 1390 +/- 60 (GIF-7512))
RES	Researcher Name. i.e.: Smith, John.
OD	Observer Date. List year of observation; i.e.: 2001.
COL	Collections. Indicate whether or not the site yielded collections and if so, identify designated repository (i.e.: PWNHC; CMC; PARKS CANADA Winnipeg)
PRE	Published Reference.
UPRE	Unpublished Reference. All supporting documents submitted to CMC Sites Office are deposited at Archaeology Archives and are listed here. *
RE	Remarks. Enter any further descriptive information on site features, research activities and list any recommendations.
SUPPL	Supplementary Information: Indicate source of geographic and/or UTM coordinates; i.e.: readings from NTS map or readings generated by field GPS. If GPS is used, indicate type (i.e.: hand held GPS, differential GPS, helicopter GPS, etc.) and any factor that might have affected the readings (i.e.: operational error; readings generated while hovering over site in helicopter, etc.).
/	Please separate each new record with a slash.

Point Data:

If using GPS in the field, please specify the type of unit used and the datum used. NAD 83 is the new CMC Sites Database standard.

When reporting sites to CMC Sites Office, it is important to report at least one of the following:

- 1) geographic coordinates (latitude / longitude (as described above))
- 2) civilian UTM coordinates (as described above)

NAD 83 Civilian UTM coordinates are preferred. Where NAD 83 Civilian UTM coordinates are not available the following point data will be accepted:

- NAD 27 latitude and longitude coordinates in either degrees:minutes:seconds or decimal degrees.
- WGS 84 latitude and longitude coordinates in either degrees:minutes:seconds or decimal degrees.
- NAD 27 MGRS coordinates
- NAD83 MGRS coordinates

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An NTS field map showing site locations. In all cases NTS maps showing site locations as points are required. NTS maps at the 1:50,000 scale (or photocopy of portion thereof, to scale) are acceptable in paper format or electronic format (i.e.: .jpg)

CMC Sites Office

April 25, 2002

FOR FURTHER INFORMATION CONTACT:

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